

# **Minutes of Regular Meeting**

## **The Board of Directors Fort Cherry School District**

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A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, May 21, 2018, beginning at 6:30 PM in the Library of the Elementary Center located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Dawn Fiori	Mr. Eugene Briggs
Ms. Loretta B. Kendall	Mrs. Cynthia Gaskill
Mrs. Jeanine Miles	Mr. Louis Ursitz
Mrs. Jodi McKay	Mrs. Melinda Errett
Mrs. Tina Cottrill	

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Township  
Richard Hursh – FCEA  
Becca Ricci – WHS Athletic Trainer  
Kari Cowden – Mt. Pleasant Township

### **I. Executive Session**

Executive Session was held starting at 6:30 PM and ending at 7:19 PM to discuss Personnel and Legal matters.

### **II. Call to Order, Pledge of Allegiance, and Roll Call**

By Whom: Mrs. McKay

Time: 7:20 PM

**III. Approval of Agenda - Regular Meeting of May 21, 2018**

1<sup>st</sup>: Mrs. Miles

2<sup>nd</sup>: Mr. Ursitz

Motion: 9-0

Mrs. Miles made a motion, which was seconded by Mr. Ursitz that the Board approve the agenda of the Regular Meeting of May 21, 2018. Motion passed unanimously, 9-0.

**IV. Remarks by Visitors**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Ms. Kari Cowden – Resident of Mt. Pleasant Township – Ms. Cowden expressed her opinion of Mrs. Becca Ricci, WHS Athletic Trainer for Fort Cherry SD. Mrs. Ricci helps with much more than her duties as trainer; helps facilitate softball practice; assists the athletes as well as the coaches; goes above her duties as trainer. Mrs. Cowden would be sad and disappointed if Mrs. Ricci did not return to Fort Cherry in the 2018-2019 school year as the District Athletic Trainer.

**V. Presentations**

**A. Modern Teacher – Mrs. Lisette Casey – Strategic Leadership**

Mrs. Casey presented a PowerPoint on Digital Convergence and the District's vision for education in future years.

**VI. Action on the approval of Minutes – Regular Meeting of April 23, 2018**

1<sup>st</sup>: Mr. Ursitz

2<sup>nd</sup>: Mrs. Fiori

Motion: 8-0-1

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the Regular Meeting minutes of April 23, 2018. Motion passed, 8-0-1 with Mrs. Tina Cottrill abstaining. Abstention form has been made part of the official minutes.

**VII. Secretary's Correspondence**

Mrs. Drylie reported that the sixth grade graduation was on May 23<sup>rd</sup>, 2018 at 10am if any Board members could attend.

**VIII. Treasurer's Actions**

**A. Action on the approval of Bills for Payment**

1<sup>st</sup>: Mrs. Miles

2<sup>nd</sup>: Mrs. Fiori

Motion: 9-0

Mrs. Miles made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

- B. Action on the approval of the Treasurer's Report Account Summaries  
1<sup>st</sup>: Mr. Briggs                      2<sup>nd</sup>: Mrs. Cottrill                      Motion: 9-0

Mr. Briggs made a motion, which was seconded by Mrs. Cottrill that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

- C. Action on the approval of the Budget Control Reports  
1<sup>st</sup>: Mrs. Miles                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Miles made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

## **IX. Reports**

### **A. Board Reports**

There was no Board Reports given

### **B. Solicitor's Report**

There was no Solicitor Report given

### **C. Superintendent's Report**

The Superintendent's Report is attached and has been made part of the official minutes.

## **X. Old Business**

There were no Old Business items.

## **XI. Finance**

### **A. Discussion on the 2018/2019 Budget**

Dr. Jacoby started the discussion with the current position of the 2018/2019 budget. The budget did not change since the prior board meeting on April 23<sup>rd</sup>, 2018. Additional items were discussed: Pay to participate (fee for students who participate in athletics), energy savings through a modified summer work schedule, transportation savings that were just received by the District, and the option to assess student drivers a parking pass fee. Each item was discussed and the board agreed that they would accept the new items except the participation fee and the parking pass fee, still to be

discussed at the June meeting.

- B. Action on the approval of the Proposed Final Budget for the 2018 - 2019 School Year with expenditures of \$18,065,208 and a millage rate of 12.1410 (Final Budget 2018-2019 to be approved at June 25, 2018 Regular Meeting)

1<sup>st</sup>: Mrs. Miles                                  2<sup>nd</sup>: Mr. Ursitz                          Motion: 9-0

Mrs. Miles made a motion, which was seconded by Mr. Ursitz that the Board approve the Proposed Final Budget for the 2018 - 2019 School Year with expenditures of \$18,065,208 and a millage rate of 12.1410 (Final Budget 2018-2019 to be approved at June 25, 2018 Regular Meeting). Motion passed unanimously, 9-0.

- C. Action on the approval of appointing the following District Depositories for the 2018 - 2019 Fiscal Year

1. Washington Financial - General and Operation Accounts
2. Northwest Savings Bank - General Fund Committed Technology Account

1<sup>st</sup>: Mrs. Errett                                  2<sup>nd</sup>: Mr. Ursitz                          Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the appointing of the following District Depositories for the 2018 - 2019 Fiscal Year

1. Washington Financial - General and Operation Accounts
2. Northwest Savings Bank - General Fund Committed Technology Account. Motion passed unanimously, 9-0.

- D. Action on the approval of appointing a District Treasurer for the 2018 - 2019 Fiscal Year

1<sup>st</sup>: Mrs. Miles                                  2<sup>nd</sup>: Mrs. Cottrill                          Motion: 8-0-1

Mrs. Miles made a motion, which was seconded by Mrs. Cottrill that the Board approve Mr. Eugene Briggs as District Treasurer for the 2018 - 2019 Fiscal Year. Roll call was made with 8 board members approving and Mr. Eugene Briggs abstaining. Abstention form has been made part of the official minutes. Motion passed, 8-0-1.

- E. Action on the approval of the Western Area Career & Technology Center's proposed budget totaling \$6,105,036 (with Fort Cherry District contribution of \$220,315.19; contribution amount does include WACTC Capital Project for roof replacement)

1<sup>st</sup>: Mrs. Errett                                  2<sup>nd</sup>: Mrs. Cottrill                          Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Cottrill that the Board approve the Western Area Career & Technology Center's proposed

budget totaling \$6,105,036 (with Fort Cherry District contribution of \$220,315.19; contribution amount does include WACTC Capital Project for roof replacement). Motion passed unanimously, 9-0.

- F. Action on the approval of the three (3) year contract with UPMC to provide athletic training and physician services

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Gaskill                      Motion: 9-0

Mrs. Ursitz made a motion, which was seconded by Mrs. Gaskill that the Board approve the three (3) year contract with UPMC to provide athletic training and physician services. Motion passed unanimously, 9-0.

- G. Action on the approval to purchase LED lighting from Tri State Supply Co. for the High School and Elementary School, at a cost not to exceed \$28,000 (Capital Project for the 18/19 SY)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the purchase of LED lighting from Tri State Supply Co. for the High School and Elementary School, at a cost not to exceed \$28,000 (Capital Project for the 18/19 SY). Mrs. Drylie reported that this expenditure is part of the 2018/2019 Capital Project list however, if the Board approved it now, the District would receive higher savings on the cost of the lights. Motion passed unanimously, 9-0.

## XII. Personnel

- A. Action on the approval of summer work hours for educational purposes from June 4 to August 20, 2018:

1. Sr. High Guidance: 110
2. Jr High Guidance: 110
3. Elem Guidance: 70
4. ESAP/IST: 40
5. Library: 180
6. District Nurse: 50

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Cottrill                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Cottrill that the Board approve the summer work hours for educational purposes from June 4 to August 20, 2018:

1. Sr. High Guidance: 110
2. Jr High Guidance: 110
3. Elem Guidance: 70
4. ESAP/IST: 40
5. Library: 180
6. District Nurse: 50. Motion passed unanimously, 9-0.

B. Action on the approval of the employment of 2018 Summer District Cleaners from the Order of Merit List

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the employment of 2018 Summer District Cleaners from the Order of Merit List. Motion passed unanimously, 9-0.

C. Acknowledge the recall of Mrs. Kristina Krajci from the furlough list as a Professional Education employee under the FCEA Collective Bargaining Agreement

President McKay acknowledged the recall of Mrs. Kristina Krajci from the furlough list.

D. Action on the approval to permit Mrs. Kristina Krajci to carry over three (3) Personal Days into the 2018/2019 school year (FCEA Collective Bargaining Agreement limits ten (10) Personal Days at each school year)

1<sup>st</sup>: None                      2<sup>nd</sup>: None                      Motion: 0

There was no motion made on the approval to permit Mrs. Kristina Krajci to carry over three (3) Personal Days into the 2018/2019 school year (FCEA Collective Bargaining Agreement limits ten (10) Personal Days at each school year) therefore, item failed due to lack of motion.

### XIII. Curriculum

There were no Curriculum items.

### XIV. Textbooks and Supplies

A. Action on the approval of granting the Superintendent authority to approve building disposal lists related to consumables, old textbooks/resources, and broken/damaged equipment/furniture (in addition, any disposed item will be removed from District Asset List)

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board grant Dr. Jacoby, Superintendent, authority to approve building disposal lists related to consumables, old textbooks/resources, and broken/damaged equipment/furniture (in addition, any disposed item will be removed from District Asset List). Motion passed unanimously, 9-0.

### XV. Technology

There were no Technology items.

**XVI. Athletics**

- A. Action on the approval to hire Mrs. Amy Carter as the Assistant Volleyball Coach at a salary of \$1,476 for the 2018/2019 school year

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the hiring of Mrs. Amy Carter as the Assistant Volleyball Coach at a salary of \$1,476 for the 2018/2019 school year. Motion passed unanimously, 9-0.

- B. Action on the approval of Mr. Garrett Whalen as a volunteer Varsity Football coach

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve Mr. Garrett Whalen as a volunteer Varsity Football coach. Motion passed unanimously, 9-0.

**XVII. Activities**

- A. Acknowledge the resignation from Mr. Rich Briggs, Jr. High Student Council Sponsor

President McKay acknowledged Mr. Brigg's resignation and thanked him for his service

**XVIII. Buildings and Grounds**

There were no Buildings and Grounds items.

**XIX. Transportation**

There were no Transportation items.

**XX. Policy**

There were no Policy items.

**XXI. Miscellaneous**





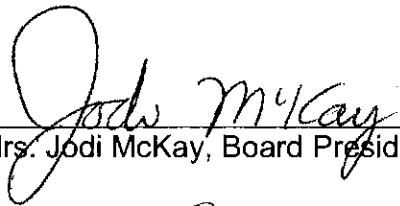
**XXIII. Adjournment**

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mr. Ursitz

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the adjournment of the Regular Meeting of May 21, 2018. Motion passed unanimously, 9-0, and the meeting adjourned at 8:46 PM.



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Mrs. Jodi McKay, Board President



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Mrs. Jessica L. Drylle, Board Secretary